



# EDMONTON RUGBY FOOTBALL CLUB

EST. 1953

**2020 AGM – October 4, 2020, 14:00**

**Via Google Meeting Online**

**Agenda:**

1. Call to Order – 14:06
2. In attendance: Alexa Fleming, Kate Childs, Michelle Maycock, Karlee Walters, Jasmine Murphy, Andrew Hudson, Peter Clarke, Amelia Towns, Veronica Barton, Tom Poon, Levi Fournel, Kahlan Lukacs, Robert Burstall, Terry Laniuk, Rhys Jones, Steven Monteith, Jenn Bird, Bryce Grozli, Adam Fransoo
3. Adoption of Agenda – Motion: Andy, Second: Kahlan
4. Adoption of 2019 AGM Minutes – Motion: Kate Second: Levi
5. Reports
  - a. President
  - b. Vice President
  - c. Treasurer
  - d. Secretary
  - e. VP Senior Men’s Rugby
  - f. VP Senior Women’s Rugby
  - g. VP Facility
  - h. VP Social
  - i. MAL’s
6. Adoption of Financial Statements - Motion: Bryce Second: Andy
7. Election of Officers
  - a. VP Senior Men’s Rugby
  - b. VP Senior Women’s Rugby
  - c. VP Junior Rugby
  - d. VP Development
  - e. VP Facility
  - f. VP Social
  - g. Secretary
  - h. Vice President
  - i. President
  - j. MAL
8. Adjournment - Motion: Kate Second: Andy

**Appendix A – 2019 AGM Minutes**

## **Reports:**

### **President: Kate Childs**

This season has been challenging and difficult, for a multitude of unforeseen reasons. Due to COVID-19, Rugby Canada suspended rugby activities until July 2020, when return to play initiatives began. Due to the massive undertaking of adherence to a return to play plan and low membership interest in participating in a short, modified season, we did not pursue any sanctioned rugby activities for this season.

However, if we are to pursue a season in 2021 there will be extensive work required to take the necessary safety measures as outlined by Rugby Canada, Rugby Alberta and the provincial health authority. This will include an extensive return to play document, the appointment of a COVID manager, registration of all players, organized cohorts and completion of screeners within 24 hours of all activities. Club members will be called upon as we approach the new year to assist in preparing for the 2021 season.

Steps have been taken in future planning for Ellerslie Rugby Park, with several meetings involving the ERP Inc. board and shareholders. The ERP board has presented numerous documents outlining the current financial status of ERP, projected status, and possible options for future use of ERP, including timelines, and risk and benefits of options for shareholders and the whole Northern Alberta Rugby community. A Special General Meeting for ERP will be held on October 7<sup>th</sup> 2020, for shareholders to vote on proposed motions related to pursuing the sale of ERP. Any members who would like further information on this meetings or ERP, are welcome to contact a member of the executive.

### *Registration Data for 2020 Season*

There are no active player registrations for this year, due to the lack of season. With the initial suspension of rugby, the registration system SportLomo was disabled. Therefore, our social memberships for this year, have been kept outside of this system. Alexa will outline the numbers for social memberships in her report. We have received confirmation that SportLomo will continue to be the registration system in coming years and will be used for collection of COVID screening results, which are anticipated to continue to be required for all participants of sanctioned rugby activities next year.

### *Position*

As I have moved to Calgary this summer, I will be stepping down from my positions as President and Registrar. Although I will be unable to continue these positions, I will be available to provide assistance and guidance to the members who take over.

Kate Childs

### **Vice President: Angela Lieu**

(no report provided) – Angela is stepping down from the VP position.

Treasurer: Alexa Fleming

With the cancellation of the season, we are looking at deficit year for the Pirates. It is looking like the final deficit for the year will be somewhere around \$7000 or \$8000, assuming no unexpected expenses come about before the end of the year. We did try some fundraising this year to help mitigate -- the Kuhlmann's fundraiser (\$450), one bingo (\$1500), and bottle deposits (\$500). Unfortunately, participation has been lacking and engagement has been difficult.

The mower needed to be replaced this year, so ~\$14000 of capital funding was used to purchase a new mower. This was completed through an assembled committee. Eight quotes were gathered for a variety of mowers from different providers and the committee made a recommendation to the board, which the board accepted.

For 2021, the City of Edmonton has suspended their grant programs indefinitely, so a grant I apply for every year that accounts for 10% of our operating budget is looking like it will not be happening. That is a big hit to start off a tough rebuilding year for our sport. With no guarantee of a 'normal' season in 2021, we need to focus on engagement and providing some aspect of rugby to the community again, or we may lose it entirely. While we are currently sitting at around \$30000 in our general account, if we have a year similar to 2020 next season, without the grant in the budget, we are looking at a deficit of over \$12000. I am hoping we will be able to survive financially at least one more bad year, if needed.

Financial reports have been completed but I have only had one reviewer so far. I am still looking for a second.

Alexa Fleming

Secretary – Michelle Maycock

This year I was again responsible for record keeping, website updating, social media posting assistance, as well as communicating board decisions to the general membership. With little rugby activity during the 2020 pandemic, club engagement was minimal.

Social media engagement was significantly down from the membership this year, meaning that without in-person activity in 2020 it was very difficult to engage membership for volunteerism and fundraising. It is difficult to find a means of communication that solicits responses. I welcome and encourage any ideas from the membership on how communication is desired for maximum engagement and am willing to implement anything.

I began the process of applying for the Class C liquor license for the club in January, however the process was put on hold due to the pandemic. The process will need to be reinstated if a full season is possible in 2022. As well, I helped with the review of the return to play process and assisted in determining that cost vs. benefit vs. requirements for players and board members made a season not viable for Pirates in 2020.

Without a significant increase in volunteer numbers and hours in the next year on the board and in general, I am apprehensive for the survival of Pirates RFC in the short term. I will run to continue my position on the board as Secretary for 2021-2022 as to maintain signing authority continuity during

these difficult times and changeover of the president and vice president positions, however I am not able to engage the position in as active of a way going forward and would happily rescind the position to any other interested party as to increase new involvement in the board.

#### VP Senior Men's Rugby – Bryce Grozli

Hello Pirates. Unfortunately, not a lot happened for the 2020 season due to the ongoing issues with the pandemic. The men's side brought some new and old faces out to the indoor trainings before the pandemic took over but loads of optimism is present for the up coming year in hoping that we can get on the pitch! I've chosen to not run for the 2021 season and would like to thank you all for the great times we did have in this brief year!

#### VP Senior Women's Rugby – Karlee Walters

I plan on running for Seniors Women's VP again. Some goals for the 2021 year are to secure a coach as early as possible. I plan on discussing the coaching position with interested parties if they are still interested. I will need to brainstorm some ideas for player retention and recruiting new players. I am anticipating a few players not returning after having the last year off. My goal is to try to recruit more high school students/recently graduated students that didn't get their last season.

#### VP Junior's – Vacant

#### VP Development – Vacant

#### VP Facilities – Kahlan Lukas

This year under my supervision the lawnmower caught fire three times. We purchased a new one for approximately \$13,000. We installed new cameras in the garage. Posts lining the driveway were painted. No lines were painted this year due to Covid-19. Grass was cut on a weekly basis. Sewage was pumped as needed. Backflow water pressure test completed. Window roller shutters were fixed paid for by Kady and Joel Poshtar. Snow removed as needed. Ants were found and sprayed (will continue to monitor and spray as needed).

Due to personal circumstances I would like to request a handover that takes place next year. I will be willing to do hands on teaching and helping as much as needed.

#### VP Social – Sabrina Hewitt

(no report submitted)

#### MAL – Jasmine Murphy

With the Pandemic this year, there wasn't much that could be done within my position. We were able to keep the Bingo for a Fundraiser and earned 1500.00. The taste of Edmonton was cancelled and hopefully will be back next year to help with one of the Pirates Fundraisers.

Thank you for having me on the board for the 2019-2020 season. I would like to offer up my Member at Large position for this upcoming 2020-2021 season to anyone who would like to step in. I will continue to help/step in if needed to whomever fills the position.

I appreciate being on the board, it has been a great experience and looking forward to seeing what is in store for the coming Pirates season for all Members.

Regards

Jasmine Murphy

MAL- Rhys Jones

(No report submitted)

MAL – Tom Poon

(No report submitted)

### **Financial Statements**

(Separate document – needs a second reviewer still (Rob was first reviewer) – Veronica to review

### **2020-2021 ELECTIONS:**

All positions are up for election except Treasurer

President:

- Bryce nominates Amelia
  - Kate seconds
  - Amelia accepts the nomination
- Amelia wins by acclamation

Vice President:

*No nominations*

Position is left vacant

Secretary:

- Kate nominates Michelle
  - Alexa seconds
  - Michelle accepts the nomination
- Michelle wins by acclamation

VP Women's:

- Kate nominates Karlee
  - Alexa seconds
  - Karlee accepts the nomination

- Karlee wins by acclamation

VP Men's:

- Michelle Maycock nominates Steven
  - seconds Bryce
  - Steven accepts the nomination
- Steven wins by acclamation

VP Junior's:

*No nominations*

Position is left vacant

VP Facility:

- Jenn Bird nominates Jenn Bird
- Veronica seconds
  - Jenn accepts the nomination
- Jenn wins by acclamation

VP Social:

- Bryce nominates Adam
  - Andy seconds
  - Adam accepts the nomination
- Adam wins by acclamation

VP Development:

*No nominations*

Position is left vacant

Members at Large (there is room for 3 MALs):

- Michelle nominates Rhys
  - Jasmine seconds
  - Rhys accepts the nomination

Michelle nominates Jasmine

- Alexa seconds
- Jasmine accepts the nomination

- MALs are Rhys and Jasmine

Vote to Adopt 2020 Financials:

- Motion: Bryce, Second: Andy
- Vote - 14 for, 0 opposed, 4 abstain
- Motion passed

SIGNING AUTHORITY:

- Executive has signing authority (President – Amelia Towns, Treasurer – Alexa Fleming, Secretary – Michelle Maycock)

President will need to obtain signing authority handover

Notes – several positions remain vacant again, please pass on board involvement opportunities to especially youth and students to become involved.

Adjournment: 14:58

Board meeting:

2020 before end of year – November 8, 2020 – 2 pm at the land (social distanced, masks required)

**Appendix A – 2019 AGM Meeting Minutes**

ATTENDANCE:

Aiden Cottrell, Jasmine Murphy, Rob Burstall, Joey Mohamed, Joel Poshtar, Angela Lieu, Kady Martin, Levi Fournel, Kate Childs, Devlin Friesen, Bolivar Guardado, Sandro Guardado, Ismail Hussein, Aaron Dawson, Gareth Jones, Andrew Hudson, Sabrina Hewitt, Matthew Wolter, Tom Poon, Rhys Jones, Troy Wilson, Amelia Towns, Kelsey Ewert, Nick Rumbles, Bryce Grozli, Alexa Fleming

Reports: (As per reports section given in 2019 AGM Minutes Plus Reports.pdf, Facebook)

**2019-2020 ELECTIONS:**

All positions are up for election except Vice President and Secretary

President:

- Aiden nominates Kate
  - Bryce seconds
  - Kate accepts the nomination
- Kate wins by acclamation

Vice President:

- Kate nominates Angela
  - Jasmine seconds
  - Angela accepts the nomination
- Angela wins by acclamation

Treasurer:

- Kate nominates Alexa
  - Andy seconds
  - Alexa accepts the nomination
- Alexa wins by acclamation

VP Women's:

- Kady nominates Karlee
  - Joel seconds
  - Karlee accepts the nomination
- Karlee wins by acclamation

VP Men's:

- Robert nominates Bryce
  - Angela seconds
  - Bryce accepts the nomination
- Bryce wins by acclamation

VP Junior's:

*No nominations*

Position is left vacant

VP Facility:

- Angela nominates Kahlan
- Kate seconds
  
- Andy nominates Joel
- Joel declines

Kahlan wins by acclamation

VP Social:

- Angela nominates Sabrina
  - Kate seconds
  - Sabrina accepts the nomination
- Sabrina wins by acclamation

VP Development:

- Angela nominates Kady
  - Aiden seconds
  - Kady declines
  
- Rhys nominates Nick
  - Gareth seconds
  - Nick declines
  
- Rhys nominates Troy
  - Gareth seconds
  - Troy declines

Position left vacant



Members at Large (there is room for 3 MALs):

- Gareth nominates Rhys
  - Alexa seconds
  - Rhys accepts the nominationFor: 17
  
- Aiden nominates Jasmine
  - Angela seconds
  - Jasmine accepts the nominationFor: 17
  
- Levi nominates Ish
  - Joey seconds
  - Ish accepts the nominationFor: 5
  
- Nick nominates Tom Poon  
Andy seconds
  - Tom accepts the nominationFor: 8  
Second For: 10
  
- Amelia nominates Kady
  - Aiden secondsKady declines the nomination
  
- Andy nominates Bolivar Senior
  - Joey secondBolivar Sr. the nomination  
For: 8  
Second for: 7
  
- MALs are Tom Poon, Rhys, and Jasmine

Vote to Adopt 2019 Financials:

- Angela motions to approve; second: Kate
- Vote - 19 for, 0 opposed, 3 abstain
- Motion passed

SIGNING AUTHORITY:

- Executive has signing authority (President, VP, Treasurer, Secretary)
- Signing authority does not change as all members of executive remain the same